



Osidge
School



Parent Code of Conduct Policy

Ratified: June 2026

Review Date: June 2029

Parent Code of Conduct Policy

At Osidge School we are very fortunate to have a supportive and friendly parent body. Our parents recognise that educating children is a process that involves partnership between parents, class teachers and the school community. As a partnership, our parents will understand the importance of a good working relationship to equip children with the necessary skills for adulthood. For these reasons we continue to welcome and encourage parents/carers to participate fully in the life of our school.

The purpose of this Code of Conduct is to provide a reminder to all parents, carers and visitors to our school about the expected conduct. This is so we can continue to flourish, progress and achieve in an atmosphere of mutual understanding.

Guidance

We expect parents, carers and visitors to:

- Respect the caring ethos of our school.
- Understand that both teachers and parents need to work together for the benefit of their children.
- Demonstrate that **all** members of the school community should be treated with respect and therefore set a good example in their own speech and behaviour.
- Seek to clarify a child's version of events with the school's view in order to bring about a peaceful solution to any issue.
- Correct their own child's behaviour especially in public where it could otherwise lead to conflict, aggressive behaviour or unsafe behaviour.
- Approach the school to help resolve any issues of concern.
- Prevent escalation, protect all children involved and maintain a calm, respectful school environment. Concerns must be raised with the school so they can be addressed fairly, confidentially and in line with school policies. Do not approach, contact or attempt to resolve behaviour incidents or disputes directly with other parents or children.
- Avoid using staff as threats to admonish children's behaviour.
- Avoid use of mobile phones when on the school site – e.g. when collecting or dropping off children, when talking to staff, at shows & concerts, at meetings or parent consultations.
- Collect children on time at the end of the school day or from clubs and after school care. If parents are unavoidably delayed, we would expect a phone call to keep us informed.
- Dress appropriately when on school grounds.
- Take responsibility for the behaviour of other siblings who do not attend Osidge School.

- Show respect for school procedures and follow instructions at concerts, shows, sports days, trips and other events. e.g. Not talking through concerts, turning mobiles off, not putting photos/video on social media. These instructions are given in the best interests of the children and for reasons of health and safety. See Appendix 1 (Expectations when accompanying trips) and Appendix 2 (extracts from the Barnet Partnership for School Sport Code of Conduct).
- Refrain from putting images of Osidge children (other than their own if they wish) on the internet or social media.

In order to support a peaceful and safe school environment the school cannot tolerate parents, carers and visitors exhibiting the following:

- Disruptive behaviour which interferes or threatens to interfere with the operation of a classroom, an employee's office, office area or any other area of the school grounds including team matches.
- Using loud/or offensive language, swearing, cursing, using profane language or displaying temper.
- Threatening to do actual bodily harm to a member of school staff, governor, visitor, fellow parent/carer or pupil regardless of whether or not the behaviour constitutes a criminal offence.
- Damaging or destroying school property.
- Abusive or threatening e-mails or text/voicemail/phone messages or other written communication.

Defamatory, offensive or derogatory comments regarding the school or any of the pupils/parent/staff, at the school on Facebook, X, Instagram or other social sites. (See Appendix 3). Any concerns you may have about the school must be made through the appropriate channels by speaking to the class teacher, the Head Teacher or the Chair of Governors, so they can be dealt with fairly, appropriately and effectively for all concerned.

- The use of physical aggression towards another adult or child. This includes physical punishment against your own child on school premises.
- The use of verbal aggression or abusive language towards another adult or child
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child.
- Smoking and consumption of alcohol or other drugs whilst on school property.
- Dogs being brought on to school premises.

Should **any** of the above behaviour occur on school premises the school may feel it is necessary to contact appropriate authorities and, if necessary, ban the offending adult from entering the school grounds.

We trust that parents and carers will assist our school with the implementation of this policy and we thank you for your continuing support of the school. This policy operates alongside the Home School Agreement shared with parents and carers when their children first join the school (Appendix 4).

We would expect that parents would make all persons responsible for collecting children aware of this policy.

Appendix 1



Expectations of parents accompanying school trips

This list is not exhaustive and school staff may give additional instructions as necessary to ensure the safety, wellbeing and smooth running of the trip.

Parents accompanying school trips play an important role in supporting the school to provide a safe and positive experience for all pupils. By attending, parents agree to follow the expectations below:

- **Attendance must be agreed in advance**
Accompanying a school trip must be pre-arranged in advance with the trip leaders. Last-minute additions may jeopardise the safety arrangements for the trip and may fall outside the school's approved risk assessment.
- **No additional family members**
Siblings or other family members must not accompany the trip unless explicitly agreed by the school in advance.
- **Follow instructions from school staff at all times**
Parents must follow directions given by school staff throughout the trip and support children in doing the same (for example: safe conduct on public transport, walking safely on pavements, waiting for instructions before crossing roads, queueing sensibly, remaining with the group).
- **Wear high-visibility clothing provided**
High-visibility jackets or other identification provided by the school must be worn for the duration of the trip where requested.
- **Supervise the allocated group of children**
Parents are responsible for supervising the group allocated to them by school staff - not only their own child. This includes regularly counting children and ensuring all members of the group remain visible and accounted for.
- **Keep your group together at all times**
Children in your allocated group should remain with you or close to you throughout the trip, including while travelling, at venues and during transitions between locations.
- **Limit mobile phone use**
Mobile phones should not be used during the trip except where necessary. If an urgent situation arises, please inform school staff and step away from the school group before using your phone.
- **No photographs or videos of children**
Parents must not take photographs or videos of children during the trip.

School devices and agreed school procedures will be used to record the visit where appropriate.

- **Do not provide food, treats or gifts**
Parents must not share snacks or food with children or give gifts, sweets, treats or items purchased during the trip (including from venue gift shops).
- **No smoking or vaping**
Smoking and vaping are not permitted at any point during the trip or journey.
- **Maintain professional boundaries**
Parents should support all children equally and avoid situations where they are alone with individual pupils.
- **Raise concerns with school staff immediately**
Any concerns relating to behaviour, safety, illness, injury or safeguarding should be reported directly to school staff rather than managed independently.
- **Be punctual and reliable**
Parents should arrive on time and remain with the trip for its full duration unless alternative arrangements have been agreed in advance.
- **Represent the school positively**
Parents accompanying trips are expected to model respectful, calm and appropriate behaviour at all times.

I understand and agree to follow these expectations while accompanying a school trip and recognise that failure to do so may result in being unable to accompany future visits.

Appendix 2

Extracts from Barnet Partnership for School Sport's (BPSS) Code of Conduct
For schools and spectators:

Respect



BPSS Code of Conduct

- Remember that children play for FUN
- Promote Fair Play and high standards of behaviour.
- Applaud effort and good play as well as success.
- Respect the referee's/umpires decisions whether or not we agree with them
- Appreciate good play by ALL teams
- Encourage the children to Respect the opposition, referee/umpire and match officials
- Support positively - if an error is made, offer encouragement not criticism.
- Never engage in, or tolerate, offensive, aggressive, abusive language or behaviour.
- Ensure school staff and spectators set a positive example.
- Adhere to the Laws and Spirit of the event.
- Be humble in victory and gracious in defeat.
- When off court/pitch, children will behave in a responsible and Respectful manner

I understand that if we do not follow the Code, any/all of the following actions may be taken:

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- Issued with a verbal warning from a BPSS member of staff.
 - Issued a verbal warning from the school/venue.
 - Individual/group, obliged to leave the venue.
 - School group, obliged to leave the venue and take no further part in the festival/competition.
 - The relevant Head Teacher will be notified at any point if the Code has been broken, be it a spectator, parent/carers, coach, team manager, or participants.
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Appendix 3

Inappropriate use of Social Network Site

Social media websites are being used increasingly to fuel campaigns and complaints against schools, Headteachers, school staff, and in some cases other parents/pupils. The Governors of Osidge School considers the use of social media websites being used in this way as unacceptable and not in the best interests of the children or the whole school community.

Any concerns you may have must be made through the appropriate channels by speaking to the class teacher, the Head Teacher or the Chair of Governors, so they can be dealt with fairly, appropriately and effectively for all concerned.

In the event that any pupil or parent/carer of a child/ren being educated at Osidge is found to be posting libellous or defamatory comments on Facebook, X, Instagram or other social network sites, they will be reported to the appropriate 'report abuse' section of the network site. All social network sites have clear rules about the content which can be posted on the site and they provide robust mechanisms to report contact or activity which breaches this. The school will also expect that any parent/carer or pupil removes such comments immediately.

In serious cases the school will also consider its legal options to deal with any such misuse of social networking and other sites.

Appendix 4



Osidge Home School Agreement

At Osidge we know that children thrive best with school and home work together. It is vital that your child sees school and home working in partnership for their benefit.

Osidge School will:

- Provide a safe and secure learning environment.
- Teach and encourage pupils to do their best and achieve their full potential as a valued member of the school community.
- Promote our school values to create a caring attitude towards the school community and beyond.
- Provide a balanced curriculum of the highest quality and meet the individual needs of every pupil.
- Offer opportunities for parents to become involved in the daily life of the school.
- Contact parents as soon as concerns are raised about a pupil's work, behaviour, attendance or punctuality.
- Support children to make the best behaviour choices in line with the school's Behaviour Policy.
- Provide a broad and balanced curriculum which challenges pupils to reach their potential and fulfils the requirements of the national curriculum.
- Keep parents informed about their child's progress and behaviour, as well as their termly curriculum.
- Welcome parental input and respond to questions or concerns as quickly as possible.
- Allow pupils safe and secure use of the internet through a combination of site filtering, supervision and by fostering a responsible attitude in all pupils, in partnership with parents to implement a whole-school approach to online safety.
- Promote good attendance and punctuality.

Parents/Carers will:

- Make sure my children arrive at school on time (8.40–8.50am) and are collected on time.
- Ensure my children are at school every day and provide an explanation if absent or late.
- Ensure that family holidays are taken out of term time and arrange, wherever possible, for medical appointments to be taken out of school hours.
- Support my children at home with homework.
- Attend meetings to discuss my children's progress.
- Support the school's values, encourage positive behaviour and accept responsibility for tackling their child's poor behaviour.
- Keep the school informed of any changes in family circumstances and ensure the school contact details are kept up to date.
- Encourage and help children to participate fully in all school activities as far as possible.

- Provide named school uniform for their child, including a kit for PE, a book bag and outdoor clothing suitable for the weather.
- Support the school in the teaching of safe and secure internet use at home.
- Stay informed and up-to-date with the school community by regularly reading notices, newsletters, the school website and emails.
- Approach the school in a positive and respectful manner to resolve any issues.
- Behave in a supportive, non-aggressive manner on site and on social media in line with our parent code of conduct.
- Support all the school's policies to create a fair and just society.

Use of the Internet and Social Media:

All parents are asked to join staff in setting a good example for our children by:

- Ensuring that children's viewing and gaming is age appropriate so that children do not bring dangerous or inappropriate ideas into school.
- Never posting photos or information about other people's children on any social media sites.
- Never making derogatory comments about other children, other parents, members of staff or posting photographs which could bring staff into disrepute.
- Never posting anything that could bring the school into disrepute.

Together we will:

- Strive to meet your children's individual needs.
- Support children's learning to help them achieve their best.
- Encourage children to be kind, helpful and respectful.
- Work together to build a supportive school community.

Parent consent: By agreeing to send my child to Osidge School I agree with the statements in this Home School Agreement