



**Osidge School**  
**KS2 Pupils Acceptable Use**  
**Agreement**

**All pupils must follow the rules in this policy when using:  
school computers or any chat rooms/websites out of school.**

Pupils that do not follow these rules may find that:

- They are not allowed to use the computers at school
- They can only use computers at school if they are closely monitored
- There will be a meeting held with them and their parents about their behavior

<b>Responsible Online Use</b>	
<b>1</b>	I will only use polite language and be kind when using the computer or online, at home or at school.
<b>2</b>	I will not send messages or content during or after school hours to anyone involved with school which may upset or offend them or which says anything rude or unkind.
<b>3</b>	I am aware that some websites and social networks have age restrictions and I should respect this.
<b>4</b>	I must not tell anyone my name, where I live or my telephone number over the internet. I will never arrange to meet someone I have only ever previously met on the Internet.
<b>5</b>	I must not tell anyone my usernames or passwords except my parents or school adults.
<b>6</b>	I will tell my teacher or parent if I receive any messages that make me feel uncomfortable.
<b>7</b>	I will try not to damage any IT equipment.
<b>8</b>	I will not damage or destroy the work of another person by deleting it, or in any other way.
<b>9</b>	If I find something that I think I should not be able to see, I must tell my teacher or parent straight away and not show it to other pupils/ children.
<b>10</b>	I must log off after I have finished using the computer.
<b>11</b>	I will accept my invitation from my Google Classroom. I will communicate politely and respectfully in my Google Classroom to my teachers and peers.
<b>12</b>	I will use my Osidge.net (Google) account responsibly: <ul style="list-style-type: none"><li>● I will NOT share my login details with anybody except my teacher.</li><li>● I will only log into my own Google account.</li><li>● I will only use my Osidge.net account in school, during school hours.</li><li>● I will communicate politely and respectfully.</li><li>● I will not share my personal information from my Google Classroom.</li><li>● I understand that my Osidge.net account is a school account and will be monitored by my teachers at Osidge School regularly.</li></ul>

I agree to follow the school rules when using the school computers. I will use computers sensibly and follow the rules explained by my teacher.

I agree to report anyone not using computers sensibly or being inappropriate online to my teacher/ parent.

I agree to tell my teacher/ parent if I see websites that make me feel unhappy or uncomfortable

If I do not follow the rules, I understand that this may mean I might not be able to use the school computers.

Date: \_\_\_\_\_

Pupil Name \_\_\_\_\_ Pupil Signature \_\_\_\_\_

Parent Name \_\_\_\_\_ Parent Signature \_\_\_\_\_