



Charging & Remissions Policy

May 2018

Charging for School Activities

The school will not charge for any activities taking place in school time with the exception of the board and lodging for residential trips.

The school, however, is permitted to ask parents/carers for voluntary contributions for any activity, whether in or out of school time, for school equipment and school funds.

On the occasions when a voluntary contribution is requested, it is emphasised that there is no obligation to contribute. No pupil will be treated differently according to whether or not parents/carers have made a contribution. If insufficient contributions are received for a particular event or activity, then it may be cancelled.

Residential Trips

For residential trips taking place largely during school time, or one which relates to the National Curriculum, no charge will be made for the cost of education or travel. However, charges will be made for the board and lodging element of the trips. All children are part of any trips planned regardless of whether or not their parents/carers can or will contribute. Parents/carers are entitled to apply for remission of charges, please see Waiving of Charges below.

Educational Events/Activities

Educational events, activities and specialist visitors to the school are very valuable educationally and parents/carers will be invited to make voluntary contributions.

Other Charges

Specialist visitors to the school, including drama and dance groups, make a significant contribution to the education of pupils. On some occasions, parents/carers will be invited to make voluntary contributions towards the costs of the visits.

Music Tuition

Music tuition that is not prescribed as part of the National Curriculum which is taught on the school premises either by the Barnet Peripatetic Music Service or by self-employed teachers will be invoiced by and payable directly to the provider of the service and not the school.

Out of School Clubs/Activities

Clubs/activities run by the school, with the exception of the Afterschool and Breakfast Clubs, are free. However, an optional contribution towards materials may be required for some clubs e.g. Cookery Club.

Afterschool and Breakfast Clubs run by the school will be subject to fees charged at a daily rate. If arrears occur, the school reserves the right to withdraw the provision.

Clubs/activities run by commercial organisations will charge for the services they offer.

Wilful Damage

Wilful damage by a pupil is chargeable.

Waiving of Charges

Pupils who are eligible for Pupil Premium funding are entitled to have charges waived for the cost of board and lodging on residential trips. Parents/carers will be entitled to apply in confidence for remission of charges, however, they normally pay the deposit and half of the total trip cost as a minimum.

Authorisation of waived charges will be made by the Head Teacher, in consultation with the Chair of Governors.